



December 3, 2009

**MEMORANDUM**

**SUBJECT:** Exchange Network Leadership Council (ENLC) Charge to the Greenhouse Gas (GHG) Data Exchange Integrated Project Team (IPT)

**FROM:** Linda Travers, EPA Co-Chair  
Exchange Network Leadership Council

*Linda A Travers*

Karen Bassett, State Co-Chair  
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*Karen Bassett*

Elizabeth Craig  
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*Elizabeth Craig*

**TO:** Greenhouse Gas Data Exchange IPT

Thank you for agreeing to participate on the Exchange Network Integrated Project Team (IPT) for Greenhouse Gas Emissions Data. The Exchange Network is a partnership among states, tribes, and EPA designed to help solve data-related business problems. The Exchange Network Leadership Council (ENLC) encourages the use of IPTs as a way to create solutions by bringing together a group of stakeholders with appropriate expertise in both information technology and environmental program management.

EPA has recently issued the Mandatory Reporting of Greenhouse Gases Rule (MRR). The Rule was signed by the Administrator in September 2009, and takes effect December 29, 2009. Under the rule, suppliers of fossil fuels or industrial greenhouse gases, manufacturers of vehicles and engines, and certain facilities are required to submit annual GHG emissions reports to EPA. In addition, other mandatory and voluntary reporting regimes for GHG emissions exist at national, regional, and state levels. While it is clear that there are differing reporting thresholds, calculation protocols, and approaches to validation and verification of data, the various reporting regimes share a common objective - improved understanding of GHG emissions. Given a standardized method for sharing their information, these data collection efforts can contribute to a more comprehensive and robust GHG data set.

Applying the guiding framework of the Exchange Network to the challenges of collecting greenhouse gas data, the Exchange Network Leadership Council charges the Greenhouse Gas IPT to plan, design, develop, and document a GHG Data Exchange that includes all of the

components required by the Exchange Network. In support of this objective, the IPT may need to identify the current data needs of different stakeholders. Policy-related issues that are beyond the scope of the IPT should be elevated to the ENLC and EPA leadership as they are identified.

The ENLC recognizes the unique time constraints around this effort and charges this IPT to work within the requirements and timeframes that EPA and other reporting systems need to meet in order to be successful. For example, EPA expects to have the reporting schema finalized by Spring of 2010 and related IPT deliberations should be completed well before then. We understand and appreciate the time and efforts involved in completing the work of the IPT and stand ready to help make this collaborative effort successful.